

GCLRA MEMBER/ MLS DATA UPDATE FORM

Please complete all fields where information needs to be corrected or updated.

Date of Change: _____

Submitted by: _____

Reason: _____

Agent Information:

NRDS#: _____

Name: _____

Home Address: _____

City: _____ Zip: _____

Cell Phone Number: _____

Email Address: _____

License Number: _____ Type: _____
(Broker, Sales, Appraisal)

Designations: _____

Office Information

Company: _____

Address: _____

City: _____ Zip: _____

Office Phone: _____

Sponsoring Broker: _____

Verify/Change MLS User Code: _____
 Choose from: **ANI**- agent no input; **AI** -agent input; **B** - broker; **SO** - search only (appraiser)

Internal Use Only	Received: _____		
	Changed	Date	Initials
NAR			
Matrix			
Constant Contact			
Outlook Address Book			
Member Spreadsheet			